
  
Martin H. Moseley, Jr., Chairman  
Peach County Board of Commissioners

Sworn to and subscribed before me this 14<sup>th</sup> day of February, 2017.

  
Notary Public  
My Commission Expires June 30, 2019

WORK SESSION  
Peach County Board of Commissioners  
5:00 p.m., Tuesday, February 7, 2017

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, February 7, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Commissioner Hill in attendance. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on February 14, 2017, as follows:

1. W. L. Brown – Tax Commissioner – Request to Write Off Taxes
2. David Parrish – Recreation
  - a. Pole Inspection Summary
  - b. Update on Trails Grant SPP/Construction Plans Approval – Authorization to Bid
3. Brian Madison – Board of Assessors – Modification to Q-Public Website Contract
4. Purchase & Sales Agreement and Memorandum of Agreement – Board of Education
5. Alfonzo Ford – EMS – Paramedic Program Completion/Budget Transfer
6. Rickey Blalock – Planning & Zoning – Budget Transfers – Vehicle Repairs & Advertising Overages
7. Trent Vasile – Request to Lease Landfill Property
8. Joe Collins – Transit Agreement with Middle GA Community Action Agency
9. 2017 Peach Festival Agreement
10. Jack Lee – Maintenance of Country Club Road
11. Sheriff Deese – Request to Purchase FY2017 Patrol Vehicles
12. Donation from District Attorney's Office to Upgrade Firing Range
13. Kimberly Lowe – Middle GA Regional Commission – Comprehensive Plan & Service Delivery Strategy
14. Purchasing – Clarice Davis – Purchasing Manager
  - a. Surplus Vehicles – Sheriff's Office
  - b. Sealed Bid 17-001 – Newspaper Trailer for Clean Community
  - c. Sealed Bid 17-002 – Scoreboard for Recreation Department
  - d. Request to Bid Warning Sirens
15. Angela Tharpe – E911 Director
  - a. Request to Advertise In-House for Assistant E911 Director Position
  - b. Announcement – National Weather Awareness Week
16. Finance Matters – Michaela Jones, Assistant Finance Director – Budget Amendments
17. Public Works – Paul Schwindler, Public Works Director
  - a. Request Resolution to Post "No Thru Trucks" on Fieldcrest Road and Barrow Road
  - b. Country Club Road – Verification of Portion to be Maintained by the County
  - c. Fire Station #4 – Emergency Roof Replacement
  - d. Bid – Fire Station #6 – Roof Repair
  - e. T-SPLOST-2 – Request for Work Session to Discuss Project Submissions
  - f. RFB 16-021 – Negotiated Bids - Lakeside Drive & Barrow Road Culvert Replacements
18. April Hodges – Assistant County Clerk
  - a. Legislative Update
  - b. Request to Reschedule BOC Photo Shoot
  - c. Budget Amendment to Purchase Code & LDR Books
19. Appointment – I-75 Corridor Council
20. GTIB Grant – Letter to Middle GA Regional Commission
21. CDBG Grant – Health Department – Letter to Middle GA Regional Commission
22. Additional Items To Be Placed on Regular Meeting Agenda
  - a. Proclamation for Fallen Deputies
  - b. Gym Membership Contract – Valley Athletic
  - c. Executive Session – Board Appointment – DFCS Board
23. Setting Meeting Agenda & Consent Agenda for Regular Meeting on February 14, 2017

The work session adjourned at 7:55 p.m.

  
COUNTY ADMINISTRATOR  
Date 2-8-2017

WORK SESSION  
Peach County Board of Commissioners  
5:00 p.m., Tuesday, February 14, 2017

The Peach County Board of Commissioners held a Work Session at 5:00 p.m., Tuesday, February 14, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith and Commissioner Hill in attendance. The purpose of the Work Session was to discuss projects to be submitted on behalf of Peach County pursuant to the Official Call for Projects to the Georgia Department of Transportation for funding consideration under the Regional Transportation Sales Tax. All projects submitted that meet the Investment Criteria will be included on the Unconstrained Investment List and presented to the Executive Committee of the Regional Roundtable. Projects must be submitted by February 28, 2017.

Paul Schwindler, Public Works Director, provided information on five (5) projects on the GA Department of Transportation Long Range Paving Projects listing, as follows:

1. SR 49 Connector Extension From SR 49 Connector To SR 96
2. SR 96 from County Road 107/Fire Tower Road to County Road 83/Housers Mill Road
3. SR 247 Connector From SR 49 to I-75; Inc Parallel Bridge at Norfolk Southern #734061U
4. SR 7/US 341 From SR 96/Peach to 4 Lane/Houston & Part New Location
5. SR 49 From East of CS 676/Peachtree Parkway/Peach to SR 11/Houston

Mr. Schwindler stated that the cost of the projects presented would exceed the funding that would be available to the County, but it is best to provide additional projects for consideration in the event that a project is eliminated from the list.

The Board held a discussion about the projects presented and indicated that projects listed as "1" and "2" should definitely be submitted.

Mr. Schwindler offered an additional project for consideration by the Board to realign Gunn Road, which could significantly impact economic development in the area and address serious safety issues with the current layout of the roadway. The Board discussed possible realignments of Gunn Road and agreed that this should be a project included on the Official Call for Projects pursuant to the Transportation Sales Tax. However, the Board felt that the Gunn Road realignment may need to be submitted in phases since the improvements would involve different areas of the roadway.

Mr. Schwindler advised he would work on developing the sketches depicting the Board's wishes for the realignment of Gunn Road to be brought back to the Board at a Called Meeting that would need to be held prior to the February 28, 2017, deadline. Commissioner Lewis indicated he would prefer to have the listing added to the agenda for the regular meeting scheduled for 6:00 p.m. to give Mr. Schwindler the authority to proceed with developing the sketches and plans for submission on the Official Call for projects. He proposed including the projects listed as "1" and "2" to help open up and benefit the southern and western sides of the County and to include the Gunn Club Road realignment, possibly in multiple phases, to benefit the northern and eastern sides of the County. Commissioner Yoder and Chairman Moseley concurred.

The Work Session adjourned at 5:42 p.m.

  
COUNTY ADMINISTRATOR      3-9-2017      Date

PEACH COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING FEBRUARY 14, 2017

The Peach County Board of Commissioners held its regular meeting at 6:00 p.m., Tuesday, February 14, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members except Vice Chairman Smith and Commissioner Hill in attendance. Chairman Moseley called the meeting to order, and Deputy Brian Stewart, Chaplain for the Peach County Sheriff's Office, opened the meeting with prayer. Chairman Moseley led the Pledge of Allegiance to the Flag and welcomed those present.

**CONSENT AGENDA – February 14, 2017:**

1. **Request to Write off Taxes - Tax Commissioner:** W.L. Brown, Tax Commissioner, has advised that in the last couple of years the City of Fort Valley has bought in several properties at their own tax sales without any advance notice given to the County. According to state law, if we were not present at the tax sale and bid on the properties, the County has no standing to collect the taxes from the City since they are not a taxable entity. Therefore, until the City sells the properties, the properties will be tax exempt because they are owned by the City. However, Mr. Brown stated that if the Board is interested in a property that the County may have a use for and if the City has not foreclosed the right to redeem, the property can still be redeemed. The cost would be whatever bid amount the City placed on the property, plus a twenty (20) percent premium for the first year since the sale, plus an additional ten (10) percent for each succeeding year. Mr. Brown has requested authorization to write off \$111,582.84 on the properties purchased by the City of Fort Valley, including \$62,492.81 in taxes, \$37,948.69 in penalties and interest, and \$11,141.34 in fees, as follows:

NAME	MAP	PARCEL	ADDRESS	TOTAL DUE
WALLACE HILLMAN	F01D	116	212 CHARLEVOIX, FORT VALLEY	\$ 4,419.51
WALLACE HILLMAN	F10D	118	300 CHARLEVOIX, FORT VALLEY	\$ 1,285.54
JEROME WILLIAMS	F04A	63	221 SAMUEL JONES, FORT VALLEY	\$ 126.34
JOHNNY OATES	F04A	91	118 SPAULDING ST., FORT VALLEY	\$ 1,531.95
EMMA MAE AMICA	F04A	312	807 MAPLE ST., FORT VALLEY	\$ 1,117.91
FRANKIE LEE BRYANT	F04B	126	LOT AT DAVIDSON DRIVE @ LAVENDER, FV	\$ 379.07
EDDIE RICE	F04C	33	346 CARVER DRIVE, FORT VALLEY	\$ 4,296.75
OSCAR PHILLIPS	F04C	105	LOT AT EMORY & ALABAMA ST, FV	\$ 478.13
JAMES REDDING	F04D	11	221 MOORE ST, FORT VALLEY	\$ 1,716.44
LARRY HARRIS, JR.	F04D	50	LOT AT LACONIA CIR., FORT VALLEY	\$ 619.40
LARRY HARRIS, JR.	F04D	58	LOT AT LACONIA CIR., FORT VALLEY	\$ 1,197.07
WILLARD CARTER	F05A	126	502 WALDEN ST., FORT VALLEY	\$ 1,361.18
CLINTON MITCHELL JR.	F05A	138	524 WALDEN ST., FORT VALLEY	\$ 9,221.13
CLINTON MITCHELL JR	F05A	139	526 WALDEN ST., FORT VALLEY	\$ 18,478.63
WILLIE STEVE HAMLIN	F05B	4	406 WALDEN ST., FORT VALLEY	\$ 1,285.74
EVANS MARKETING	F05B	96	LOT AT COMMERCIAL HEIGHTS, FV	\$ 11,122.43
EDDIE RICE	F05D	169	103 LOVE ST., FORT VALLEY	\$ 3,184.81
LARRY MOSS	F05D	209	305 E. CHURCH ST., FORT VALLEY	\$ 9,512.46
SAMPSON TROUTMAN	F05E	24	706 COURTLAND AVE, FORT VALLEY	\$ 5,801.86
EDDIE RICE	F05E	129	LOT AT SAMUEL JONES ST., FORT VALLEY	\$ 713.75
EDDIE RICE	F05E	130	109 SAMUEL JONES ST., FORT VALLEY	\$ 5,412.81
ANGELA JOHNSON	F05E	178	423 STATE UNIVERSITY DRIVE, FV	\$ 290.24
RONALD PRIDE	F05E	210	709 PINE ST., FORT VALLEY	\$ 70.42
RONALD PRIDE	F05E	219	713 B PINE ST., FORT VALLEY	\$ 42.65
EDDIE RICE	F05E	216	727 PINE ST., FORT VALLEY	\$ 3,062.40
RONALD PRIDE	F05F	14	703 PINE ST., FORT VALLEY	\$ 42.65
RONALD PRIDE	F05F	17	705 C PINE ST, FORT VALLEY	\$ 50.23
SECURTY CHEM	F05F	229	MLK BLVD-NE SIDE PRESTON, FV	\$ 1,510.38
JOHNNY THORPE	F05F	241	215 OAK ST, FORT VALLEY	\$ 9,124.04
ROBERT WILFONG	F05F	273	205 PEACHTREE EXT, FORT VALLEY	\$ 2,872.01
ATY PROP	F05F	289	601 MLK DR., FORT VALLEY	\$ 2,574.55
GEORGE HOWELL	F06F	18	503 ANDERSON AVE, FORT VALLEY	\$ 2,087.88
ELIZABETH B. COLLIER	F08A	4	304 PEACHTREE EXT, FORT VALLEY	\$ 869.01
LUCIE NAPER	F08C	222	115 HAMPTON ST., FORT VALLEY	\$ 748.65
LEROY TROUTMAN	F08E	2	210 SPENCER ST., FORT VALLEY	\$ 4,974.82
				<b>\$ 111,582.84</b>

**ACTION REQUESTED:** To approve the request from W.L. Brown, Tax Commissioner, to write off taxes, penalties and interest, and fees totaling \$111,582.84 on the above stated properties purchased by the City of Fort Valley at tax sales held between September and December 2015.

2. **Pole Inspection Summary - Recreation:** David Parrish, Recreation Director, has advised that forty-six (46) poles located at North and South Peach Recreation Parks have been inspected and inventoried by Inspections Unlimited, Incorporated. During the inspection, eight (8) poles showed signs of decay and reduced strength, and one (1) pole (#41) located on the football field at North Peach Park is in need of immediate attention and must be replaced as soon as possible. Four (4) additional poles were identified as having split tops and woodpecker damage, but a lift will be needed to complete the inspection on these poles. Mr. Parrish has stated that it is time to make some light bulb replacements at the ball fields at the parks which also requires a lift. Mr. Parrish has recommended combining the inspection of the four (4) additional poles with the light bulb replacement because of the high cost of renting a lift.

**ACTION REQUESTED:** To approve the request from David Parrish, Recreation Director, to rent a lift to replace light bulbs at the ball fields and to complete the inspection of (4) additional poles identified as having split tops and wood pecker damage at North and South Peach Park.

3. **Request to Solicit Bids for Trails Construction at South Peach Park:** David Parrish, Recreation Director, has requested permission to solicit bids for construction of the new walking trails at South Peach Park as approved in the recent Department of Natural Resources Trails Grant award.

**ACTION REQUESTED:** To approve the request from David Parrish, Recreation Director, to proceed with soliciting sealed bids for construction of the new trails at South Peach Recreation Park as approved in the recent Department of Natural Resources Trails Grant Award.

4. Contract Change Order - Q-Public Webhosting Contract - Tax Assessors: Brian Madison, Chief Appraiser, has advised that the Google Map overlay feature is no longer being supported for the QPublic website. QPublic.net has submitted a contract change order to reflect the reduced fees as follows for the remaining two years of the contract:

- Year 3 (October 1, 2016- September 30, 2017): ~~\$750~~ \$500 (Price Reduced with removal of Google Overlays charge).
- Year 4 (October 1, 2017- September 30, 2018): ~~\$750~~ \$500 (Price Reduced with removal of Google Overlays charge).

Mr. Madison has recommended that the Board approve the contract change order to reflect the reduced fees for removing the Google Map overlay feature for the remainder of the contract.

**ACTION REQUESTED:** To approve the recommendation from Brian Madison, Chief Appraiser, to approve the Contract Change Order for website hosting from QPublic.net and to authorize the Chairman to sign the Change Order on behalf of the Board of Commissioners. *(A copy of said Contract Change Order is attached to Page 488, Minutes Book J, for future reference.)*

5. Budget Transfer - EMS: Alfonzo Ford, EMS Director, has submitted a requested internal budget transfer to appropriate funding to cover the final invoice now that the EMT Paramedic Training Part 2 has been completed, as follows:

<u>Budget Transfer - General Fund – EMS - FY2017</u>			
100.5.3600.53.1718	From:	Medical Supplies	<u>\$ 6,000</u>
100.5.3600.52.3700	To:	Education & Training	<u>\$ 6,000</u>

**ACTION REQUESTED:** To approve the above stated internal budget transfer as requested by Alfonzo Ford, EMS Director, to appropriate funding to cover the final invoice now that the EMT Paramedic Training Part 2 has been completed.

6. Budget Amendment – Advertising - Planning & Zoning: Mr. Rickey Blalock, Zoning Administrator, has advised that the following budget amendment is needed to cover an outstanding bill from the Leader Tribune and to appropriate additional funds in his advertising budget to finish out the budget year:

<u>Budget Amendment - General Fund - Planning &amp; Zoning - FY2017</u>			
100.5.1599.57.9000	From:	Contingency	<u>\$ 1,200</u>
100.5.7400.52.3300	To:	Advertising	<u>\$ 1,200</u>

**ACTION REQUESTED:** To approve the above stated budget amendment as requested by Mr. Rickey Blalock, Zoning Administrator, to appropriate additional funds in the FY2017 Budget for advertising.

7. Budget Amendment - Vehicle Maintenance - Planning & Zoning: Rickey Blalock, Zoning Administrator, has presented three quotes for purchase and installation of a rebuilt transmission for the Building Inspector's vehicle., as follows:

O'Reilly Auto Parts	\$1,553.32
Greer's Garage	\$1,807.00
McLeod	\$3,243.46

Mr. Blalock has recommended accepting the quote from Greer's Garage, due to the company providing towing, diagnostic testing, and storage of the vehicle. The vehicle, which is currently located at Greer's garage, would have to be towed at an additional cost if either of the other vendors is approved. Mr. Blalock has advised that the following budget amendment is needed to appropriate funding to complete the transmission replacement:

<u>Budget Amendment - General Fund - Planning &amp; Zoning - FY2017</u>			
100.5.1599.57.9000	From:	Contingency	<u>\$ 1,807</u>
100.5.7400.52.1320	To:	Motor Vehicle Maintenance	<u>\$ 1,807</u>

**ACTION REQUESTED:** To approve the recommendation from Rickey Blalock, Zoning Administrator, to accept the quote from Greer's Garage for \$1,807.00 for purchase and installation of a rebuilt transmission for the Building Inspector's vehicle and to approve the above stated budget amendment to appropriate funds to cover the repair.

8. Peach Festival Agreement: Sandee Davis Khoury, Peach Festival Board Member, has requested the \$7,500.00 funding approved in the FY2017 Budget for the 2017 Peach Festival to be held June 3-10, 2017. Prior to issuing this check to the Peach Festival, an agreement must be signed by the County and the Peach Festival to ensure that funding is used specifically for this project.

**ACTION REQUESTED:** To approve the 2017 Agreement with the Peach Festival authorizing the release of the \$7,500.00 appropriated for the 2017 Peach Festival, and to authorize the Chairman to sign the agreement on behalf of the Board of Commissioners. *(A copy of said Agreement is attached to Page 487, Minutes Book J, for future reference.)*

9. Peach County Joint Comprehensive Plan and Service Delivery Strategy Adoption: Kimberly Lowe, Government Specialist with the Middle GA Regional Commission, has provided the Board with the final draft of the Joint Comprehensive Plan and the Service Delivery Strategy Update for approval. Ms. Lowe has advised that the

Department of Community Affairs reviewed the draft Comprehensive Plan, and it was found to be in compliance with the Local Planning Requirements. If approved, the Board must adopt and sign resolutions formally adopting the Joint Comprehensive Plan and the Service Delivery Strategy.

**ACTION REQUESTED:** To adopt the resolutions formally approving the Peach County Joint Comprehensive Plan and the Service Delivery Strategy Update as provided by Kimberly Lowe, MGRC Government Specialist, and to authorize the Chairman to sign the resolutions on behalf of the Board of Commissioners. *(This item was removed from the Consent Agenda prior to approval and placed under Old Business for further discussion.)*

10. **Third Party Operator Transit Agreement – Middle GA Community Action Agency:** The Middle GA Community Action Agency has been the County's Third Party Administrator in providing Transit Services to Peach County citizens under the GA DOT 5311 Program. The agreement with MGCAA has previously stated that transit services would be provided as a revenue neutral contract for Peach County, with MGCAA receiving all the revenues and assuming responsibility for all expenditures. The GA DOT 5311 Agreement states that the state will provide 45% of the funding, and 10% of the cost will be covered by fares collected. The remaining 45% has previously been covered by reimbursements paid directly to the MGCAA for the cost of fares by individuals requesting transit assistance who meet eligibility requirements under the unified contract through the Georgia Department of Human Services. Ms. Robin Sergent, Director of the Middle GA Community Action Agency, has contacted the County to advise that they no longer have the unified contract through the Georgia Department of Human Services. Because of this, MGCAA has been operating in a deficit, which has created a significant financial strain on their agency. The last contract that was signed between Peach County and MGCAA expired on June 30, 2016, but they have continued to provide services pursuant to that contract. They have advised that effective February 1, 2017, they can no longer absorb the overage. They have presented a proposed contract where the Board would be required to pay ½ of the amount reported as total cost to the Georgia Department of Transportation, less the 10% for fares, which would equal the County providing funding to reimburse MGCAA for the 45% of the cost previously covered by the unified contract. The agreement period would run month to month from February 1, 2017, through June 30, 2017, to allow time for the Board of Commissioners to make a Request for Proposals for Third Party Operators to administer the Transit Program.

**ACTION REQUESTED:** To approve entering into a month to month contract with the Middle Georgia Community Action Agency to provide transit services to Peach County citizens under the County's GA DOT 5311 Program for the period February 1, 2017, through June 30, 2017, with the County agreeing to reimburse MGCAA 45% of the cost of providing transit services, and to authorize making a Request for Proposals to prospective Third Party Operators to be considered to pick up the administration of the program at the conclusion of the agreement on June 30, 2017. *(A copy of said Agreement is attached to Page 486, Minutes Book J, for future reference.)*

11. **Request to Advertise Assistant E911 Director In-house – E911:** Angela Tharpe, E911 Director, has advised that due to her recent promotion from Assistant E911 Director to E911 Director, the Assistant Director Position is now vacant. She stated that she felt there were current employees within the E911 Center that would be qualified for the promotion. Therefore, she has requested to post this promotion opportunity internally at the E911 Department only.

**ACTION REQUESTED:** To approve posting and refilling the current Assistant E911 Director vacancy internally within the E911 Department rather than seeking external applicants.

12. **Request to Purchase Vehicles - Sheriff's Department:** Sheriff Terry Deese met with the Board requesting approval to proceed with purchasing three (3) patrol vehicles as approved in the FY2017 Budget. Requests for written bids were submitted to Jeff Smith Ford in Byron, Georgia, Brannen Ford in Unadilla, Georgia, and Perry Ford in Perry, Georgia. Only Jeff Smith Ford and Brannen Ford responded to the request, as follows:

Jeff Smith Ford Byron, Georgia	\$32,800.00 per vehicle
Perry Ford Perry, Georgia	No Bid
Brannen Ford Unadilla, Georgia	\$31,467.00 per vehicle

Sheriff Deese also advised that requests were submitted to Interceptor in Forsyth, Georgia, and Brannen Ford Motor Company in Unadilla, Georgia, to purchase and install the equipment required to place these vehicles into service. Only Brannen Ford responded to the request, as follows:

Brannen Ford	\$ 6,534.00 per vehicle
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Therefore, Sheriff Deese has recommended purchasing the vehicles and equipment from the low bidder, Brannen Ford Motor Company in Unadilla, Georgia, for a total of \$114,003.00, which falls below the \$118,950.00 appropriated in the FY2017 Budget for this purpose.

**ACTION REQUESTED:** To approve purchasing the three (3) patrol vehicles and the required vehicle equipment from the low bidder, Brannen Ford Motor Company in Unadilla, Georgia, for a total cost of \$114,003.00, as recommended by Sheriff Deese.

13. **Acceptance of Donation from District Attorney's Office - Sheriff's Department:** Sheriff Deese has advised that \$8,800.00 has been donated by the District Attorney's Office to purchase equipment to update and improve the firing

range located on Taylors Mill Road. He has requested the following budget amendment in the General Fund to apply these funds specifically for this purpose:

<u>Budget Amendment - General Fund 100 - FY2017 - Sheriff's Office</u>			
100.37.1000	Increase	Donations & Contributions	\$ (8,800)
100.5.3300.53.1605	Increase	Firing Range	\$ 8,800
			<u>\$ -</u>

**ACTION REQUESTED:** To approve the above stated FY2017 budget amendment in the General Fund, accepting the donation from the District Attorney's Office to update the firing range located on Taylors Mill Road.

14. **Surplus Vehicles – Request to Advertise for Sale:** Clarice Davis, Purchasing Manager, has advised that the following vehicles have been taken off the road by the Peach County Sheriff to be declared as surplus:

- #1. 2007 Ford Crown Victoria  
VIN: 2FAFP71W87X130692
- #2. 2007 Ford Crown Victoria  
VIN: 2FAFP71W27X154874
- #3. 2008 Ford Crown Victoria  
VIN: 2FAFP71V08X164263

Mrs. Davis has advised that one vehicle in good condition will be transferred to the Health Department for its use. She has requested that the remaining two (2) vehicles be advertised for sale.

**ACTION REQUESTED:** To declare the above stated vehicles as surplus property and to authorize that ownership of one vehicle be transferred to the Health Department and that the remaining two (2) vehicles be advertised for sale.

15. **Request to Bid Warning Sirens - EMA:** Clarice Davis, Purchasing Manager, presented a request from Jeff Doles, Fire Chief/EMA Director, to advertise and seek sealed bids on ten (10) new warning sirens approved in the 2015 SPLOST.

**ACTION REQUESTED:** To approve the request from Jeff Doles, Fire Chief/EMA Director, to advertise and seek sealed bids on ten (10) new warning sirens as approved in the 2015 SPLOST.

16. **Budget Amendments/Transfers - FY2017 Budget:** Michaela Jones, Assistant Finance Director, has requested the following budget amendments/transfers to cover existing overages and realign funding to meet expenditures for the remainder of FY2017:

#1	<u>Budget Amendment - Human Resources - FY2017</u>		
100.5.1599.57.9000	From:	Contingency	<u>\$ 1,058</u>
100.5.1540.51.2700	To:	Workers Compensation	<u>\$ 1,058</u>
#2	<u>Budget Transfer - General Fund - FY2017 - Magistrate Court</u>		
100.5.2400.52.3210	From:	Telephone	<u>\$ 600</u>
100.5.2400.52.2325	To:	Contracts/Copier/Fax	<u>\$ 550</u>
100.5.2400.52.3203	To:	Encryption Service	<u>\$ 50</u>
			<u>\$ 600</u>
#3	<u>Budget Amendment - General Fund – EMA - FY2017</u>		
100.5.1599.57.9000	From:	Contingency	<u>\$ 2,935</u>
100.5.3920.53.1300	To:	Food	<u>\$ 2,935</u>
#4	<u>Budget Transfer - General Fund – EMS - FY2017</u>		
100.5.3600.53.1600	From:	Small Equipment	<u>\$ 60</u>
100.5.3600.54.2500	To:	Capital - Other Equipment	<u>\$ 60</u>
#5	<u>Budget Amendment - General Fund - Extension Service - FY2017</u>		
100.5.1599.57.9000	From:	Contingency	<u>\$ 485</u>
100.5.7131.52.3700	To:	Education & Training	<u>\$ 485</u>

**ACTION REQUESTED:** To approve the above stated budget amendments/transfers in various departments to cover current overages and to realign funding to meet expenditures for the remainder of FY2017.

17. **Request to Post “No Thru Trucks” on Fieldcrest Road and Barrow Road:** Paul Schwindler, Public Works Director, has requested authorization from the Board to post signs stating “No Thru Trucks” on Fieldcrest Road and Barrow Road. Both of these roads are local roads that are used by loaded trucks to shorten their travel routes.

Fieldcrest Road is located between Housers Mill Road and John E. Sullivan Road. It has experienced increased truck traffic with the construction of the Peach County Regional Medical Center and the roundabout at John E. Sullivan Road and SR247 Connector. The road is a local road limited to residential properties. The road is not constructed to

handle constant truck traffic and has suffered considerable damage and deterioration in the recent past. Mr. Schwindler stated that he has had several complaints from citizens concerning the heavy truck traffic and the high rate of speed the trucks are traveling.

Barrow Road is located between Camp John Hope Road and Lakeside Drive. It is used by many trucks, including heavily loaded sod trucks, as a short cut route for trucks traveling from Macon County heading to U.S. 341/SR7 and Interstate 75. The road is a local road limited to residential property farms and woodlands. The road is not constructed to handle constant truck traffic and has suffered considerable damage and deterioration in the recent past. Mr. Schwindler has had many complaints from citizens concerning the heavy truck traffic and the speed the trucks are traveling. He feels that reducing the truck traffic to only trucks with deliveries on Barrow Road will extend the life of the road and reduce the cost of ownership by reducing the heavy loads on the road as well as the total daily traffic on the road.

Mr. Schwindler stated that he has discussed these traffic issues with Sheriff Deese, and the Sheriff has advised that he supports posting "No Thru Trucks" signs on both Fieldcrest Road and Barrow Road.

**ACTION REQUESTED:** To authorize posting "No Thru Trucks" signs on Fieldcrest Road and Barrow Road as requested by Paul Schwindler, Public Works Director, and supported by Sheriff Terry Deese.

18. **Fire Station #4 Emergency Roof Replacement - Public Works:** Paul Schwindler, Public Works Director, advised that the roof on Fire Station #4 has developed another leak that needs to be repaired immediately. A similar leak was repaired in FY2016 in an effort to extend the life of the roof, but the new leak has weakened the roof structure due to rotted decking. Replacement and repair of this roof is desperately needed to minimize any further damage to the roof structure and reduce repair costs. Due to the time needed to prepare and advertise a formal bid for this project and to prevent further water damage and increased cost, Mr. Schwindler has requested authorization to proceed with expedited procurement for the roof replacement to include accepting the proposal from Edifice Consulting to prepare plans, specifications and perform construction administration for the project in the amount of \$2,300.00, and to proceed with soliciting written quotes for the project after the plans are complete rather than seeking sealed bids, and to authorize the Chairman to sign a contract for the repairs if the total cost does not exceed the current appropriation of \$11,000.00 in the FY2017 Budget.

**ACTION REQUESTED:** To approve the recommendation from Paul Schwindler, Public Works Director, to proceed with expedited procurement for the roof replacement at Fire Station #4, to accept and sign the proposal from Edifice Consulting for \$2,300.00 for plan preparation, specifications, and construction administration, to proceed with soliciting written quotes for the repairs, and to authorize the Chairman to sign the contract with the vendor providing the lowest quote for the repairs does not exceed the current appropriation of \$11,000.00 in the FY2017 Budget. *(A copy of said proposal is attached to Page 484, Minutes Book J, for future reference.)*

19. **Request to Bid - Roof at Fire Station #6:** Paul Schwindler, Public Works Director, advised that Edifice Consulting has completed the plans to repair the roof at Fire Station #6. He has requested authorization to proceed with soliciting sealed bids for the repairs as approved in the FY2017 Budget.

**ACTION REQUESTED:** To authorize proceeding with soliciting sealed bids for the roof repairs at Fire Station #6 as approved in the FY2017 Budget.

20. **RFB 16-021 - Lakeside Drive & Barrow Road Culvert Replacement:** Paul Schwindler, Public Works Director, has advised that he has negotiated with the low bidder, McLeRoy, Inc., concerning the bids received for the culvert replacements on Barrow Road and Lakeside Drive as authorized at the Regular Monthly Meeting on November 8, 2016, since all bids received for Lakeside Drive were in excess of the \$80,950.00 budget. The negotiations with the low bidder and the engineer resulted in a change in project scope. Rather than installing a new concrete pipe, the contractor proposed slip lining the existing pipe with a 63" snap-tight HDPE pipe. The change in project scope reduced the contractor's bid to \$159,700.00 from the previous bid of \$207,000.00, resulting in a savings of \$47,300. Triple Point Engineering has analyzed the contractor's proposal to ensure that the reduced size of the new pipe would adequately pass the expected flow of the 100 year storm event. The engineer's calculations verified that there would be a very small increase in the depth of the water elevation on the upstream side. Slip-lining in this method has been done for quite some time and has a proven track record. Therefore, Mr. Schwindler is recommending that the Board award RFB 16-021 to McLeRoy Inc. in the amount of \$24,000.00 for Barrow Road and \$159,700.00 for Lakeside Drive. The remaining overage of \$78,750.00 will be funded with the FY17 LMIG when approved by the GA DOT.

**ACTION REQUESTED:** To approve the recommendation from Paul Schwindler, Public Works Director, to award RFB 16-021 to McLeRoy Inc. in the amount of \$183,700.00 to replace culverts on Lakeside Drive and Barrow Road.

21. **Letter to Legislative Delegation – Opposition to Proposed Legislation:** Mrs. April Hodges, Assistant County Clerk, has provided the Board with a legislative update as part of her duties as the Peach County Legislative Coordinator. Mrs. Hodges has presented information on several proposed bills that will pass significant costs to Peach County as unfunded mandates. They include:

- **HB146:** Requirement to Provide Cancer Benefit to All Firefighters
- **HB152:** Allows Workers' Compensation for Firefighters Diagnosed with Cancer
- Next Generation 911 (NG911) Implementation and Federal Mandates
- The Georgia Sheriff's Association Lobby for Mandatory Minimum Salaries for Local Law Enforcement

**ACTION REQUESTED:** To prepare a letter to the Peach County Legislative Delegation advising them of the Board's opposition to the above stated proposed legislative actions, and to authorize the Chairman to sign the letter on behalf of the Board of Commissioners.

22. **Budget Amendment – Purchase of Additional Code and Land Development Resolution Books:** Mrs. April Hodges, Assistant County Clerk, has advised the Board of Commissioners that the supply of Code of Ordinance and Land Development Resolution books has been depleted. Many of the books have been issued out, but they have not been returned. She has advised that the cost to get five (5) new Code of Ordinance books is \$713.71. The cost to get four (4) new Land Development Resolution Books is \$488.48. She has requested a budget amendment to purchase all nine (9) books, as follows:

<u>Budget Amendment – General Fund 100 - FY2017 – Commissioners' Office</u>			
100.5.1599.57.9000	From:	Contingency	\$ 1,202
100.5.1110.53.1400	To:	Books & Periodicals	\$ 1,202

**ACTION REQUESTED:** To approve the above stated budget amendment as requested by Mrs. April Hodges, Assistant County Clerk, to purchase five (5) additional Code of Ordinance Books and four (4) additional Land Development Resolution books, and to authorize Mrs. Hodges to proceed with making the purchase.

23. **SRTA Transportation Funding:** Commissioner Lewis has advised that the grant application period for funding through the State Road and Tollway Authority (SRTA) has opened and suggested that Peach County apply again this year to assist with road projects to benefit the Development Authority in its industrial development efforts in and around Veterans Memorial Parkway and Crestview Church Road Extension. Commissioner Lewis has requested that the Board send a letter to the Middle GA Regional Commission requesting grant application assistance for this purpose.

**ACTION REQUESTED:** To approve sending a letter to the Middle Georgia Regional Commission requesting grant application assistance for the SRTA Transportation Funding Grant to assist with completing road projects to benefit the Development Authority in its industrial development efforts in and around Veterans Memorial Parkway and Crestview Church Road Extension.

24. **CDBG Grant Funding – Health Department:** Ms. Kimberly Lowe with the Middle Georgia Regional Commission has advised that the Community Development Block Grant application period has reopened and has asked the Board if it wishes to reapply for funding to assist with the Health Department project. She has stated that the project was only a couple of points shy of being funded last year and feels that with a little additional work could be a successful grant project in this round of funding. If this is the Board's desire, a letter will need to be sent to the Middle GA Regional Commission requesting grant application assistance for this purpose.

**ACTION REQUESTED:** To approve sending a letter to the Middle Georgia Regional Commission requesting Community Development Block Grant application assistance to obtain funding to be used to complete the improvements requested in last year's CDBG application for the Peach County Health Department.

Commissioner Lewis moved to remove Item #9, Peach County Joint Comprehensive Plan and Service Delivery Strategy Adoption, and approve the remaining Consent Agenda as presented. Commissioner Yoder seconded the motion. Motion carried unanimously.

**AGENDA:**

Commissioner Lewis moved to approve the Regular Agenda with the following additions: Under Old Business, add Item #5, Peach County Joint Comprehensive Plan and Service Delivery Strategy Extension; Item #6, T-SPLOST Project Listing; and Item #7, Budget Transfers – Public Works – Contract Labor. Commissioner Yoder seconded the motion. Motion carried unanimously.

**MINUTES:**

**Regular Meeting – January 17, 2017** – Commissioner Lewis moved to approve the minutes as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

**ANNOUNCEMENTS & UPDATES:**

Chairman Moseley welcomed the families of Sergeant Patrick Sondron and Deputy Daryl Smallwood to the meeting and thanked them for coming. Chairman Moseley read a Proclamation honoring Sergeant Patrick Sondron for his service and ultimate sacrifice when he perished in the line of duty on November 6, 2016. Chairman Moseley then read a Proclamation honoring Deputy Daryl Smallwood for his service and ultimate sacrifice when he was injured in the line of duty on November 6, 2016, and later died of his injuries on November 8, 2016. Both Proclamations declared the second week of November henceforth in Peach County as "Public Safety Remembrance Week" in honor of these officers. Chairman Moseley further presented each family with a Georgia State Flag that had been flown over the state capitol in honor of their sacrifice and expressed condolences to the families on behalf of the Board of



Commissioners and the citizens of Peach County and advised them that they continue to be in our thoughts and prayers.

Mr. Rich Bennett, Information Systems Manager, advised the Board and those present that last week was Severe Weather Preparedness Week. The Code Red Alert System was advertised to make everyone aware of it. It is also listed on the County website as well as on the 13WMAZ website, and you can register to receive notifications by typing in your address and phone number. Everyone is invited to sign up for severe weather alerts specific to their location.

APPEARANCES: (None)

OLD BUSINESS:

Commissioner Yoder addressed the Board and stated that he has a gym membership contract with the County and wishes to dissolve it at this time now that he is a commissioner. Chairman Moseley advised those present that Commissioner Yoder's gym, Valley Athletic Club, as well as Tim's Total Fitness and Destiny Fitness, have had contracts with the County under the Wellness Program for several years. Now that he has been elected to the Board, Commissioner Yoder feels that this could be a conflict of interest and wishes to dissolve the contract to remove any question of conflict. County Attorney Liipfert stated that the potential conflict could arise when the Board approves or changes the terms of the contract, which potentially could benefit Commissioner Yoder's position as a private business owner. After discussion, Chairman Moseley advised that the County will still deduct the portion of the membership fees paid directly by the employees that are already on a payroll deduction. Commissioner Yoder stated that he would rather give up the portion that is paid by the County to prevent any question in the future concerning a conflict of interest. Commissioner Lewis moved to remove Valley Athletic Club from the approved gym contracts and continue to deduct the employee's portion of the membership fee for existing employee members. Chairman Moseley seconded the motion, and the motion carried unanimously.

Ms. Kimberly Lowe with the Middle Georgia Regional Commission addressed the Board regarding the Service Delivery Strategy and advised the Board that the GA Department of Community Affairs is requesting that Peach County make a formal request for extension rather than approving the final adopting resolution to give them sufficient time to review the document before it is completed. The Joint Comprehensive Plan has already been reviewed and found acceptable by GA DCA, and the Board can proceed with approving the adopting resolution for it. Commissioner Lewis moved to approve the adoption of the Joint Comprehensive Plan and to make a formal extension request for the Service Delivery Strategy until June 30, 2017, and to authorize the Chairman to sign the adopting Resolution and the formal extension request as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously. *(A copy of said Resolution is attached to Page 485, Minutes Book J, for future reference.)*

Ms. Clarice Davis, Purchasing Manager, presented Sealed Bid #17-001 for purchase of a newspaper recycling trailer for Clean Community. One bid was received, as follows:

Utility Trailer Sales Company of Georgia	\$33,377.60
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Ms. Davis advised that the bid met the required specifications and recommended approval. Commissioner Lewis moved to approve the purchase of the newspaper recycling trailer from Utility Trailer Sales Company of Georgia in the amount of \$33,377.60 as presented to be paid from 2015 SPLOST funds allocated for Clean Community. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Ms. Clarice Davis, Purchasing Manager, presented sealed bid #17-002 for the purchase of scoreboards for the Recreation Department and stated that none of the bids received were acceptable. Mr. David Parrish, Recreation Director, explained that they bid small, battery operated, handheld scoreboard controls like a cell phone or tablet size which would not work for their purposes because of how easily the controls could be misplaced or stolen. The bid had specified the larger control units that plug into a wall outlet. Mr. Parrish requested permission to rebid advising potential bidders that only the larger units will be considered. Commissioner Lewis moved to approve the request to rebid as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Ms. Paul Schwindler, Public Works Director, advised the Board that he has been reviewing the drainage concerns on Country Club Road and researching the County's responsibility for the problem

based on the County's ownership as indicated in the deeds. Mr. Liipfert addressed the Board and presented a map approved by the Board of Commissioners in the 1980's indicating the listing of unpaved roads that the County had agreed to continue to maintain. The map showed that the County was responsible for a portion of the roadway where the primary drainage problem was occurring on Country Club Road. Mr. Schwindler advised the Board that there is a culvert under the road that is very dangerous and is a severe public hazard. It needs to be repaired and requested permission to go in and get it fixed as soon as possible. He stated that estimated costs will be \$30,000.00 for the repairs, and he can take the funds out of his budget. He advised that he would really need to go an additional 100 feet beyond the place where the County is responsible since the existing condition of the roadway will impact the successful performance of the new culvert. After discussion, Commissioner Yoder moved to authorize the repair of the culvert and to extend the area to be maintained by the County to include the 100 feet beyond the culvert location on Country Club Road. Commissioner Lewis seconded the motion, and the motion carried unanimously.

Mr. Paul Schwindler, Public Works Director, presented the proposed T-SPLOST Project Listing pursuant to the Official Call for Projects to the Georgia Department of Transportation for funding consideration under the Regional Transportation Sales Tax. All projects submitted that meet the Investment Criteria will be included on the Unconstrained Investment List and presented to the Executive Committee of the Regional Roundtable. The projects discussed in the work session included the following: Project # 0013678 for the extension of Highway 49 Connector to State Route 96; Project # 0008387 for widening State Route 96 from Fire Tower Road to Housers Mill Road where the four lane ends; and realignment of Gunn Road to improve the intersection for safety reasons. Mr. Schwindler advised that the project listing must be submitted by February 28, 2017. Commissioner Lewis moved to authorize Mr. Schwindler to move forward with presenting the three projects as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Mr. Schwindler presented the following budget amendments to move funds from regular salaries to contract labor, as follows:

<u>Budget Transfer - General Fund 100 - FY2017 - Roads</u>			
100.5.4220.51.1100	From:	Salaries - Regular	<u>\$ 12,000</u>
100.5.4220.52.3850	To:	Contract Labor	<u>\$ 12,000</u>

<u>Budget Transfer - General Fund 100 - FY2017 - Public Buildings</u>			
100.5.1565.51.1100	From:	Salaries - Regular	<u>\$ 12,000</u>
100.5.1565.52.3850	To:	Contract Labor	<u>\$ 12,000</u>

<u>Budget Transfer - General Fund 100 - FY2017 - Public Works</u>			
100.5.4000.51.1100	From:	Salaries - Regular	<u>\$ 5,000</u>
100.5.4000.52.3850	To:	Contract Labor	<u>\$ 5,000</u>

Commissioner Lewis moved to approve the budget transfers for contract labor as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

NEW BUSINESS: (None)

Chairman Moseley stated that the scheduled Executive Session was to consider individuals to complete the unexpired term of Mr. J. H. (Howdy) Thurman, who recently passed away after serving many years on the Peach County Department of Family and Children Services Board. A letter had been received from Dr. Dorothy B. Conteh, Chair of the Peach County DFCS Board, making a recommendation of who to appoint to fill Mr. Thurman's vacancy. Chairman Moseley asked if the Commissioners were in agreement with the recommendation that had been made or whether the Board desired to proceed into Executive Session to discuss other candidates. The Board indicated it had no problem with the recommendation made by Dr. Conteh. Therefore, Commissioner Yoder moved to appoint Mr. Dennis Herbert to fill the unexpired five (5) year term scheduled to expire on June 30, 2021, of Mr. J. H. Thurman on the Peach County DFCS Board. Commissioner Lewis seconded the motion. Motion carried unanimously.

There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Lewis moved to adjourn at 6:43 p.m. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Meeting adjourned.

*March 14, 2017*

APPROVED:

CHAIRMAN

PEACH COUNTY  
BOARD OF COMMISSIONERS

BY: *[Signature]*  
COUNTY ADMINISTRATOR

WORK SESSION

Peach County Board of Commissioners  
5:00 p.m., Tuesday, March 7, 2017

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, March 7, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners in attendance. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on March 14, 2017, as follows:

1. David Murphy – Concerned Citizen – Possible Tax Issue
2. Kimberly Lowe – MGRC – CDBG Grant for Health Department
3. Jann Culpepper – Clean Community – Request to Surplus Newspaper Trailer
4. LaTonia Ages – Juvenile Court – Introduction of New Employee
5. Requested Exceptions to 29 Hour Rule – Fire/EMS/E911
6. Requested Policy Change – Charging of Leave for 24 Hour Employees
7. Proclamation in Honor of Dr. Melvin E. Walker, Jr.
8. Jeff Doles – Fire Department – Condition of Ladder Truck #1
9. Chairman Moseley – Request from Tim Thornton – Middle Georgia Raceway
10. Public Defender – Request for Space
11. Purchasing – Clarice Davis – Purchasing Manager
  - a. Recreation Baseball Shirt Quote
  - b. Sealed Bid 17-010 – Scoreboards for Recreation Department
  - c. Sealed Bid 17-011 – Warning Sirens - EMA
12. Finance Matters – Michaela Jones – Assistant Finance Director
  - a. Budget Amendment – Commissioners’ Office – Request to Purchase Desk Extension
  - b. Teachers’ Retirement Increase
  - c. Paupers Funeral
13. Public Works – Paul Schwindler, Public Works Director
  - a. Sharon Road & Preston Road – Legal Work Approval
  - b. Proposal – Resolute Environmental & Water Resources Consulting, LLC
  - c. Update of Projects
  - d. Proposed Logging Ordinance
  - e. Eminent Domain for Shore Property on Preston Road
  - f. Contract Renewal – Joe Collins – Smyrna Church Road Borrow Pit
  - g. Budget Transfer – Stormwater Training
  - h. Authorization to Advertise and Refill Building Custodian Position
  - i. Triple Point Options for Beverly Road Drainage Repairs
14. April Hodges – Assistant County Clerk
  - a. Legislative Update
  - b. BOC Photo Shoot – 5:00 p.m., March 14, 2017
  - c. National Child Abuse Prevention Month Tee Shirt
  - d. Intergovernmental Luncheon – Hosted by City of Fort Valley
15. Additional Items To Be Placed on Regular Meeting Agenda
  - a. Executive Session – Board Appointment – DFCS Board
  - b. Old Business – HSRA Application Resolution
16. Setting Meeting Agenda & Consent Agenda for Regular Meeting on March 14, 2017.

The work session adjourned at 8:03 p.m.

*[Signature]* 3-9-2017  
COUNTY ADMINISTRATOR Date